

Dysartes Gaming Club Constitution

Amended 17th September 2007

- 1) Name and Address
 - i) The club will be called "Dysartes Gaming Club".
 - ii) It will be based in the Wargames Emporium Gaming Centre, Unit 4 Amos Road, Sheffield, South Yorkshire.
 - iii) A club evening is defined as being held at the above location, between 6pm and 10.30pm on a Tuesday evening.
- 2) Purpose
 - i) To provide the opportunity for Members to participate in the hobby of gaming, collecting and painting with fantasy, sci-fi and historical wargaming miniatures of all kinds.
- 3) Membership
 - i) A record of attendance will be kept in a register book and/or a database.
 - ii) Members must be 16 years old or more to attend the club or become a Member. Club Officials and signatories must be 18 years or older.
 - iii) Active Membership of the club is gained by attending more than one third of the evenings in a running year after first attending the club. There will be a 3-month probationary period before Active Membership takes effect.
 - iv) Club evenings are open to non-Members who can make use of the club facilities upon payment of the standard admittance price.
- 4) Club Assets
 - i) The assets of the club (gaming equipment, cash in hand and cash at the bank) belong to the Active Members.
 - ii) The club is to be non-profit making; any interest earned or raised will be donated to UNICEF.
 - iii) If the club ever closes the monetary assets will be donated to UNICEF, and any physical assets sold via auction.
- 5) Club Officials
 - i) Decisions involving expenditure in excess of £60 or which involve a change in Club Rules will be made by majority vote of club Members at a normal meeting. Club Officials may make decisions on day to day running and expenditure of up to £60.
 - ii) There will be two General Meetings. One held in the first half of April each Year at which the Club Leader, Caretaker and Registrar will be appointed. The other held in the first half of September each Year at which the Treasurer, Social and Events Secretary, Webmaster, and GCN Contact will be appointed.
 - iii) At the six-monthly AGM the Active Members will appoint half the committee, elections for each position every twelve months. Nominations must be posted 28 days before the AGM and must be of Active Members.
 - iv) Officials must have attended at least three quarters of the evenings during the past 12 months to be eligible for election or re-election.
 - v) A minimum of two Officials and one Wargames Emporium Staff Member will be present at each club meeting.
 - vi) At least one Wargames Emporium Staff Member or senior Member will be trained as a First Aider. At least one First Aider will be present at all club meetings.
- 6) Club Funds
 - i) Club funds will be administered through a bank or building society account which is designed for this purpose only.
 - ii) There will be an appropriate number of signatories to the Club Bank Account, one of whom will be the club Treasurer. Any two of the signatories must sign Club Cheques and make cash withdrawals.
 - iii) The Treasurer will keep a record of transactions on club funds showing all credits, debits and the current balance. The record will be available for inspection by any club Member within a reasonable period of time, which is set at one week unless circumstances dictate otherwise.
 - iv) A receipt will be obtained for all club expenditure, signed by the Treasurer and retained for audit purposes. If the Treasurer commits expenditure then the receipt will be co-signed by a different signatory.
 - v) The club financial year will run from April 1st to March 31st. At the end of the year a suitably qualified independent person will inspect the financial records.
 - vi) Public liability insurance will be the highest priority purchase for the club. Sufficient funds will be put aside for this during the year.
 - vii) Closure of the venue due to circumstances beyond the control of the club within a 2 hour period of the evening beginning will mean a full refund of the admittance fee. Closure after this 2 hour period will not lead to a refund.
- 7) Voting and Club Decisions
 - i) Decisions regarding the club, including amendment of Club Rules, will be made by majority vote of Active Members at normal club meetings.
 - ii) The Club Leader will keep a record of decisions taken at club meetings. The record will be available for inspection by any club Member.
 - iii) Only current Active Members (not visitors) may vote.
 - iv) There will be a Twice Yearly General Meeting to discuss the general direction of the club and forthcoming events.

- 8) Code of Conduct
- i) Club Members and visiting non-Members will at all times adhere to the following standards of behaviour.
 - ii) There will be no verbal or physical abuse of any other Member, visiting non-Member or Wargames Emporium Staff Member.
 - iii) There will be no discrimination of any kind by any Member or visiting non-Member towards any other person at the club evenings. This includes but is not limited to discrimination on grounds of:
 - Class
 - Ethnic origin, nationality (or statelessness), or race
 - Gender
 - Age
 - Marital or sexual status
 - Mental or physical ability
 - Political or religious belief
 - iv) No person under the age of 16 years will be left unattended by less than two responsible adults over the age of 18 years at any time.
 - v) It is the responsibility of all persons to ensure that:
 - They do not endanger the health and safety of themselves or others.
 - They observe the rules established for the safety of those involved in the club activities. These are defined as required by the Club Committee.
- 9) Disagreements between club members
- i) Any disagreements between Members in a Gaming Club must be referred to the Club Leader or other officer if the Club Leader is unavailable.
 - ii) If the Club is unable to resolve the disagreement, or if personally involved in it, the matter must be referred to the GCN Area Representative.
 - iii) The following procedures are to be used only if informal efforts to resolve disagreements have been made and failed.
 - iv) Disagreements between any of the following must be referred to the GCN Council:
 - Two or more clubs from different areas
 - Clubs and the GCN Council.
 - v) All the parties to the disagreement must be given reasonable opportunity to state their case.
- 10) Suspension of Members
- i) Suspension of membership ensures that no situation in the Gaming Club arises which could cause further concern and that no member is placed in a position which cause further compromise. Such action may be necessary in the following cases:
 - When an allegation is made that a Member has committed a serious criminal offence. In this case the Member must be suspended until police enquiries and any legal proceedings have been concluded.
 - When a disagreement between Members cannot be resolved quickly. In this case the suspension is to be for a period of not more than 90 days in the first instance. Suspension for further periods of not more than 90 days may follow.
 - When the action of an individual could seriously harm the reputation of the Gaming Club Network.
 - ii) In every case membership may be suspended only by the appropriate authority with approval from the other appropriate authority as defined in the following table:

Person to be suspended	Authority to suspend	Authority to approve suspension
Member of club	Club Official	Club Leader
Club Official	Club Leader	Area Rep
Club Leader	Area Rep	GCN Council Member
Area Rep	GCN Council Member	GCN President
GCN Council Member	GCN President	Majority vote of GCN Council

- iii) The suspended Member must not participate in any activity connected with the Gaming Club Network and must not wear uniform or badges.
- iv) Any appointment will be regarded as vacant.
- v) Suspension in the case of disagreement must be followed as soon as possible by conciliation and such further steps as are necessary.
- vi) When a person's membership is suspended or the nature of the suspension changes, the appropriate Official must inform the GCN Council.
- vii) Any Gaming Club Network member who is dismissed has the right of appeal (with the aid of a representative if so desired) to the next highest tier of authority.
- viii) If so requested by the person dismissed, the Official asked for appeal may appoint a committee to hear the appeal.
- ix) Reasonable opportunity must be given for the dismissed person to attend the meeting of such a committee to state a case against dismissal.
- x) Following any incident of suspension of membership to an individual censure will not be lifted without the agreement of both the Officials who agreed upon censure, as outlined in 10 ii.
- xi) Records of all suspension and disciplinary actions must be maintained by all Officials involved and be available for examination by the police authorities should they be required.